

INFORMATION FOR THE PROCESSING OF PERSONAL DATA – CONTACT FORM

Pursuant to Article 13 of the EU Regulation 2016/679

Cod.F01310821G2

The Data Controller of personal data below, according to the EU Regulation 2016/679 on the protection of individuals with regard to the processing of personal data (hereinafter "Regulation") informs that he will process the data for the purposes and with the methods indicated below.

'Processing' means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

The treatment will be carried out in manual form (e.g. paper forms collection) and in electronic form or in any case with the aid of computerized or automated tools.

According to the rules of the Regulations, the treatments will be based on principles of correctness, lawfulness, transparency and protection of privacy. According to article 13 of the Regulations, we therefore provide the following information.

1. TYPE OF PERSONAL DATA PROCESSED

The data processed by the Data Controller are:

- 1.1. personal identification data: 1 name; 2 surname; 3 date of birth; 4 birth place; 5 fiscal code; 6 address; 7 IBAN; 8 credentials; 9 phone number; 10 email address; 11 economic data; 12 financial data; 13 images; 14 IP address.
- 1.2. special categories of personal data: 1 biometric data; 2 genetic data; 3 health data; 4 sexual orientation; 5 political orientation; 6 registration with the trade unions; 7 racial origin; 8 religious or philosophical convictions;
- 1.3. personal data relating to criminal convictions and offences: 1 criminal convictions/crime
- 1.4. type of possible profiling: 1 performance at work; 2 economic situation; 3 health; 4 personal preferences; 5 interests; 6 reliability; 7 behaviour; 8 location or movement.

Special categories of personal data can be processed with the consent of the interested party. Otherwise the data will be immediately destroyed. The data processing will take place in accordance with the provisions of the Regulations as specified below.

2. SOURCE FROM WHICH PERSONAL DATA ORIGINATE.

The personal data processed are those collected from the person concerned.

3. PURPOSE OF DATA COLLECTION (art.13 par.1 letter c of the Regulation)

The data will be processed exclusively for the following purposes:

- 3.1. commercial communications (**Marketing**) through telephone calls, sending periodical newsletters with automated systems and not (e.g. messaging service, e-mail, social) and the retention of data for a maximum of 3 years from the last report pursuant to art.6 par 1 letter a of the Regulation.

4. LEGAL BASIS FOR THE PROCESSING (art.13 par.1 letter c of the Regulation)

The lawfulness of the processing of personal data by the Data Controller is guaranteed pursuant to art.6 of the Regulation as reported in the individual purposes.

5. NATURE OF THE PROVISION OF PERSONAL DATA - CONSEQUENCES OF THE REFUSAL OF CONSENT (art.13 par.2 letter e) of the Regulation)

In the event that the letter c), paragraph 1 of Article 6 of the Regulation occurs, the Data Controller of personal data is not obliged to acquire the specific consent. If the interested party does not intend to give the personal data referred to above, the consequence would be that it is impossible to establish or continue the contractual relationship.

In addition to the aforementioned assumptions, the processing of personal data is optional and free and can only take place upon explicit consent.

6. RECIPIENTS WHO MAY BECOME AWARE OF YOUR PERSONAL DATA (art. 13 para.1 letter e) of the Regulation)

The categories of subjects that may become aware of your personal data are: authorized persons (employees), data processors (e.g. service providers collaborators, customers) of the Data Controller, DPO where appointed, any control bodies.

7. TRANSFER OF PERSONAL DATA

- 7.1. The data will/could be transferred to third countries belonging to the European Union YES NO. For further information, please contact the Data Controller.
- 7.2. Data will/may be transferred to non-EU third countries YES NO. For further information, please contact the Data Controller.

8. PROCESSING METHODS

The processing will be carried out by persons in manual and/ or automated in compliance with art. 30, 32 and 35 of the Regulation with the supervision of the Data Protection Officer (DPO), if appointed. The documents are available at the office indicated in "Box A".

9. RIGHTS OF THE DATA SUBJECT

Articles 12, 13, 14, 15, 16, 17, 18, 19, 20, 21 of the Regulation confer on the person concerned the exercise of specific rights, such as:

- 9.1. art.12 Information, communications and transparent procedures for the exercise of the rights of the interested party
- 9.2. art.13 Information to be provided if personal data are collected from the interested party
- 9.3. art.14 Information to be provided where personal data have not been obtained from the data subject
- 9.4. art.15 Right of access by the data subject: the data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed;
- 9.5. art.16 Right to rectification: the right of the data subject to obtain from the controller the rectification of inaccurate personal data concerning him or her;
- 9.6. art.17 Right to erasure ('right to be forgotten'): the right of the data subject to obtain from the controller the erasure of personal data concerning him or her;
- 9.7. art.18 Right to restriction of processing: the right of the data subject to obtain from the data controller a limited treatment of his/her data when the accuracy of the personal data is contested, when the processing is illegal and if one is against processing;
- 9.8. art.19 Notification obligation regarding rectification or erasure of personal data or restriction of processing;
- 9.9. art.20 Right to data portability: the right of data subject to receive the personal data concerning him or her in a structured, commonly used and machine-readable format and the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided;
- 9.10. art.21 Right to object: the right to oppose the processing at any time, even in the case of processing for direct marketing purposes;

The data subject can lodge a complaint with the Guarantor for the protection of personal data, following the procedures and indications published on the official website of the Authority on www.garanteprivacy.it In exercising the rights referred to in articles 12-21 of the Regulations, the data subject may confer, in writing, a proxy or power of attorney to individuals or associations. Requests can be forwarded to the data controller or to the DPO, if appointed, via the email addresses listed in boxes A and B.

10. DURATION OF THE PROCESSING (art.13 par.2 letter a) of the Regulation)

The processing of data will have a duration as reported in the individual purposes, this duration is counted by the last report between the Data Controller and the interested party. For technical reasons, the Data Controller will have another 120 days to verify the various files and delete the data. However, if the data subject considers to assert his rights in advance, may send a formal request to the address of the Data Controller.

11. DATA CONTROLLER (art.13 par.1 letter a) of the Regulation)

The identification details of the Data Controller are indicated in box A.

12. DATA PROTECTION OFFICER (DPO) (art.13 par.1 letter a) of the Regulation)

The DPO (Data Protection Officer) identification details, **if appointed**, shall be entered in box B.

Box A - Stamp of the Data Controller

Global Alliance for Sustainable Energy

Registered address: Herengracht 471
1017 BS Amsterdam
The Netherlands

Email: secretariat@sustainable-energy.eco

Box B - Data of the DPO